



## **HOUSING DEPARTMENT RULES & REGULATIONS 2025**

**Effective Date: July 2025**

**Issued by: Office of Student Affairs | Last Reviewed: July 2025**

### **Introduction.**

Welcome to University Housing at the **American University of Malta (AUM)**.

This document outlines the standards, responsibilities, and expectations that govern all student occupants living in AUM-managed accommodation.

These rules ensure that the university is fully aligned with:

- **Malta Housing Authority legal standards**
- **Maltese TRP residency law**, especially for non-EU students using AUM housing as their registered residence.
- **MFHEA Quality Assurance Framework**, particularly **Standard 6** (Student Lifecycle) and **Standard 9** (Monitoring & Review)

By signing this document at check-in, students agree to adhere to all AUM policies including this document, the **AUM Housing Policy**, the **Student Code of Conduct**, and the **TRP Student Contract**, where applicable.

## **Section 1: General Behaviour and Community Standards**

### **1.1 Respect and Conduct**

All residents must keep respectful and inclusive behaviour toward fellow residents and staff. Discrimination, harassment, or abusive language is not tolerated.

### **1.2 Quiet Hours**

Maintain quiet hours:

- Sunday–Thursday: 11:00 PM to 7:00 AM
- Friday–Saturday: 12:00 AM to 9:00 AM

### **1.3 Guests**

- **No overnight guests allowed**, except in emergencies and with prior written approval.
- All daytime guests must sign in at reception and follow all AUM rules.

#### **1.4 Substance-Free Housing**

Consumption or possession of **alcohol, hard and or soft drugs, or intoxicants** is strictly prohibited.

#### **1.5 Smoke-Free Residence**

Smoking, vaping, and e-cigarettes are banned indoors and within 10 meters of any university housing building.

### **Section 2: Room and Facility Maintenance**

#### **2.1 Cleanliness**

- Residents must keep a clean room and shared kitchen, bathroom, and corridor areas.
- Fortnightly cleaning inspections may be conducted by the Office of Student Affairs (OSA).

#### **2.2 Reporting Repairs**

- All maintenance requests must be sent via email to **[studentaffairs@aum.edu.mt](mailto:studentaffairs@aum.edu.mt)**.
- Unauthorized repairs are strictly prohibited.

#### **2.3 Room Decoration**

- Personalization is allowed but must not damage walls or furniture.
- Adhesives, nails, or paints are not allowed.

### **Section 3: Safety and Security**

#### **3.1 Locking Rooms**

Always lock your room and store your valuables in your assigned locker. AUM is not responsible for loss of personal belongings.

#### **3.2 Fire Safety Compliance**

Tampering with smoke detectors, alarms, or fire extinguishers will result in immediate disciplinary action and possible eviction.

#### **3.3 Prohibited Items**

Items not allowed include:

- Hotplates, space heaters, candles
- Firearms, fireworks, or hazardous chemicals

### 3.4 Emergency Contacts

In case of emergencies Students must keep their emergency contact information updated at all times.

## Section 4: Communal Areas

### 4.1 Shared Facility Etiquette

Leave kitchens, lounges, and laundry areas clean after use.

### 4.2 Garbage Disposal

Dispose of trash in designated recycling bins. Waste left in corridors is a health and safety violation.

## Section 5: Dispute Resolution

In case of disputes, residents should first try to resolve issues informally. If unresolved, they may contact the **Director of Student Affairs** to mediate.

## Section 6: Violations and Disciplinary Measures

### 6.1 Breaches and Sanctions

Violations of this policy, the **AUM Housing Policy**, or **TRP requirements** may result in:

- Formal warnings
- Housing probation
- **Eviction without refund**
- Notification to **Identità** (for TRP breaches)

### 6.2 Appeals

Students may appeal sanctions by sending a **Housing Sanction Appeal Form** to the Director of Student Affairs within **3 working days**.

## Section 7: Legal Framework & TRP Compliance

- Students living in AUM Housing must attend at least **85% of classes** per semester as per TRP regulations.
- Non-EU students must keep full-time academic enrolment (15 ECTS per semester minimum).
- Monthly student attendance, checkouts and residency updates are sent by AUM to **Identità** as required by Maltese immigration law.

## Acknowledgment & Signature

By signing below, I confirm that I have read and understood the 2025 University Housing Rules and Regulations. I agree to follow all outlined standards and understand that

violations may result in disciplinary measures or legal consequences, including the loss of my student residency permit.

**Student Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



**Date:** \_\_\_\_\_

**AUM ID:** \_\_\_\_\_

**Contact Info**

**American University of Malta – Office of Student Affairs**

Triq Dom Mintoff, Bormla, BML1013, Malta

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Please keep a signed copy for your records.

End.

Last reviewed by the Director of Student Affairs July 2025