



Policy: Admissions: **Transfer Credits**

Policy Title	Admissions: Transfer Credits
Policy ID	2024.-v3-ST_Po
Effective Date	June 2024
Responsible Office	Provost
Responsible Executive(s)	Admissions Office, Registrar

Transfer Credit

Applicants applying for transfer to AUM graduate or undergraduate programs must have a minimum average GPA of 2.2.

Only courses with grade “C” and “B” or higher will be transferred to AUM. Such credits should have been earned not more than five years prior to the transfer.

Credits for transfer must be approved by the Provost or designee in writing. Transfer credits will be noted on the transcript with a grade of “TR.”

A maximum of 9 US /or 18 ECTS from a graduate school at an accredited university may be transferred to programs at AUM, subject to program-specific rules and regulations.

Transfer credit will not normally be accepted for research or thesis/dissertation work.

Grades earned in transferred courses also count in the student’s cumulative GPA (CGPA), including cumulative earned hours and may apply towards meeting graduation requirements.

An enrolled student is eligible to apply to take courses at another college/university during the summer with the intention of transferring credits to AUM provided the following conditions are met:

- Contact/credit hours for the course at the host university must be equivalent to or greater than the contact/credit hours required for its equivalent course at AUM, if equivalency is sought.
- The language of instruction of the course(s) taken at the host university must be English (*except for language courses conducted in other languages*), unless otherwise approved by AUM.