



# ***STUDENT ORIENTATION SPRING SEMESTER 2021***

11.01.2021

*Meet at AUM reception  
Time: 10:00 am*







# AMERICAN UNIVERSITY OF MALTA

ORIENTATION Spring 2021

# ITINERARY



Monday – 11 JAN

MORNING	
09:00 – 09:15	Student Affairs. Mr. David O’ Shaughnessy. Meet and Greet new students at reception.
09:30 - 10:15	Meet & Greet with Admissions Team. Kindly bring, passport, original academic transcripts. Room 211.
10:15 - 10:30	AUM Student card photo session with Mr. Jesmar Zamit. Room 207.
10:30 - 10:45	English Faculty. Meet & Greet with Ms. Michelle Braddick–Southgate. Room 203.
11:00 - 11:30	IT dept. Mr. Hisham Barhoum. Room 212.
11:30 - 12:30	Library. Ms. Carmen Candel.

# ITINERARY



Monday – 11 JAN

AFTERNOON	
12:30-13:00	Lunch. Pizza with AUM Leadership Team. Room 305.
13:00-15:00	Meet the Registrar Mr. Akin Moroglu. Room 210.
15:00-17:00	Campus and the 3-Cities walkabout. David O’ Shaughnessy. Student Affairs Manager.
17:15-17:30	Return to AUM. Finished for the day.

# ITINERARY



Tuesday – 12 JAN

## AFTERNOON

14:30-16:30

Life at AUM. Student Handbook. Your Academic Advisor, Your Class Schedule & Attendance Policy, Housing Rules & Contract, Student Code of Conduct. Q&A. Room 305.

# ITINERARY



Wednesday – 13 JAN

## AFTERNOON

14:30-16:30

Living in Malta, Bus Pass Application. Student Affairs Office, Q&A.  
Room 206.

# ITINERARY



Thursday – 14 AUG

## AFTERNOON

14:30-16:30

Meet & Greet with Returning Students. Take a tour around AUM with Student Affairs.

# WELCOME TO AUM!

- Student Handbook
- Housing
- Student Services



# Purpose of the Welcome Week Workshops



Get to know each other better



Prepare for your studies at AUM



Cover most important topics

# STUDENT HANDBOOK

A Student Centric Handbook designed by Student Affairs & Students for Students to support them throughout their Learning Journey at AUM Malta.

A free copy of the Handbook is presented to all Students at Orientation Week.

The Handbook can be downloaded from the AUM website here;  
<https://aum.edu.mt/wp-content/uploads/2020/06/AUM-Student-Handbook.pdf>

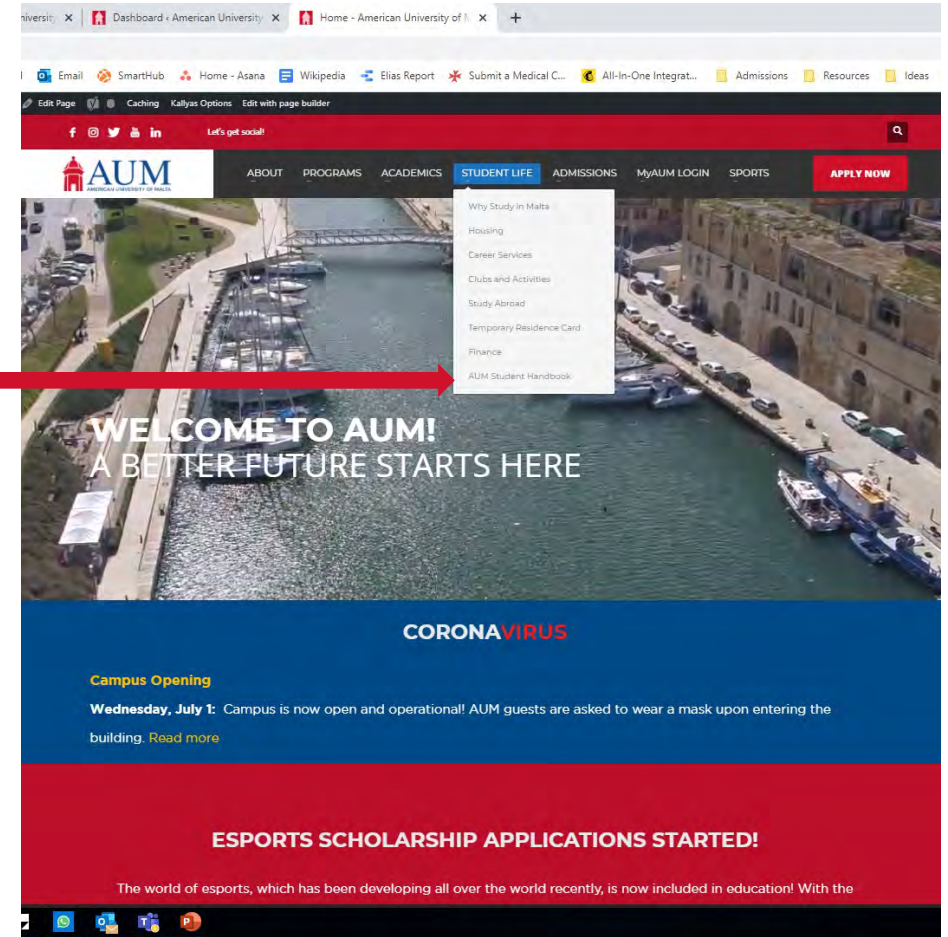
# WHERE IS THE STUDENT HANDBOOK?

Online at the AUM website!

Includes information on:

- Activities
- Clubs
- Student Government Association
- Student Rights
- Student Conduct
- Policies and Procedures

**GO TO HANDBOOK**





# GETTING CONNECTED TO AUM SYSTEMS

There are 3 important systems that you need to be familiar with and logged into at AUM in order to access what you need on a daily basis.

- EMAIL
- AUM PORTAL
- MOODLE
- E-LIBRARY

**USE THE INSTRUCTIONS PROVIDED TO ACCESS THESE SYSTEMS**

# PRINTING AT AUM



A Printing Pin number will be sent to your AUM Email address. Please keep this pin safe. Let's review the handout provided on how to print.

You can use your Student ID Card to log into the printer.

# HOUSING

AUM offer all its students access to high quality and affordable Housing within walking distance of AUM.

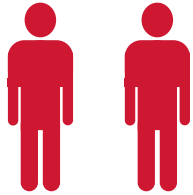
For Housing enquiries kindly email the SA Department on;  
[studentaffairs@aum.edu.mt](mailto:studentaffairs@aum.edu.mt)



# PRICES



Full Bedroom  
€ 2,200 for Spring Semester  
4.5 months.



Double Bedrooms  
€ 1,500 for Spring Semester  
4.5 months.



Triple Bedrooms  
€ 1,100 for Spring Semester  
4.5 months.



Full Apartment  
€ 850 per month.

# DURATION

Spring housing is until the 12<sup>th</sup> of May 2021.

# LOCATION

AUM Apartments are located in Kalkara, St. Joseph Building.

20 min walk to campus or a short bus ride away on bus number 3.

# DEPOSIT

Refundable security deposit of 500 Euro/St

# AMENITIES

We strive to provide high quality, safe and comfortable accommodation at an affordable price.

All students will live with other AUM students in the apartment and will share a kitchen, bathroom, and common room.

Accommodation includes Internet access plus one free 10 euro electricity card each month, and a free cleaning service.

# HOUSING NOTES

If students chose AUM Accommodation as part of their VISA application then they are required to LIVE ON CAMPUS FOR THEIR FIRST SEMESTER/INTAKE. After that they are welcome to move off campus if desired but must inform Identity Malta of their change in address if relevant.

Students are responsible for the cleaning of their own rooms but AUM provide a professional cleaning service monthly at no charge to students for common areas.

Co-Habitation (male/female) Rooms are not available (only in the case of married couples)

Flat mate/Roommate requests are possible, but you must email David O' Shaughnessy Manager of Student Affairs immediately upon receiving your visa and confirming your arrival at AUM. We can not guarantee that you will be able to live with a requested roommate, as accommodation is on a first come, first served basis.



# HOUSING RULES

Residents are:

Not to commit or allow visiting guests to commit any form of harassment on the grounds of race, color, religion, sex, sexual orientation, age or disability which may interfere with the peace and comfort of, or cause offence to other guests, visitors, staff or neighbors.

Not to play or allow to be played any music or other devices so loudly that it causes a nuisance or annoyance to other guests or can be heard outside the building. Maltese law does not allow loud music in a residential area after 11pm.

Not to keep, or allow to be kept, or to consume any illegal drugs in the building. Smoking is not permitted within the apartments.

To maintain the premises in a clean and tidy state and to pay all costs incurred by the residence in making good any damage to the premises or to the residence fixtures, fittings and furnishings or to the common parts caused by the student or any invited visitor to the premises, fair wear and tear excepted.

# HOUSING RULES

Residents are:

To report to the residence promptly any disrepair or defect for which the residence is responsible in the structure or exterior of the premises or in any installation therein or in the common parts.

To comply with the house rules as listed in this contract as well as other rules that could be introduced from time to time. These rules exist in order to allow good management of the residence.

Misplaced or lost keys, a new set can only be obtained at a cost.

To remove all personal possessions, to leave the premises and residence's fixtures and fittings in good condition and return the keys the day the contract expires. The residence accepts no responsibility for anything left on the premises by the resident at the end of the contract and may charge for the cost of disposal of any items left behind.

Kindly see the AUM Harassment, Bullying & Anti-Discrimination Policy here;  
<https://aum.edu.mt/wp-content/uploads/2020/06/Harassment-Bullying-and->

# ENERGY POLICY

Electrical meters are installed at each AUM apartment.

Residents can purchase electrical cards from the Finance Department as and when needed.

# CLEANING POLICY

All residents share the responsibility for keeping their apartments clean & tidy.

Cleaners will come monthly to clean communal areas of the flats and common area of the building.



# WHAT DOES STUDENT AFFAIRS DO?

The SA department are responsible for initiating leading and managing student advisory and engagement services throughout the Students learning journey at AUM.

Kindly refer to the AUM Student Handbook for further details

The Student Affairs Department have an open door policy and are available to all students from 08:30am to 5:30 pm Monday to Friday and out of hours by appointment.

# WHAT IS AVAILABLE

We have exciting student services at AUM to help you integrate into AUM life/ Maltese culture and to succeed in your studies and career.

- Clubs and Activities
- Study Abroad
- Career Services
- Inter-cultural workshops
- Residential Life
- Free Maltese Student TRP advice from A-Z

Visit the AUM Website for more information.





# CONNECT WITH THE AUM COMMUNITY!

<https://aum.edu.mt/>

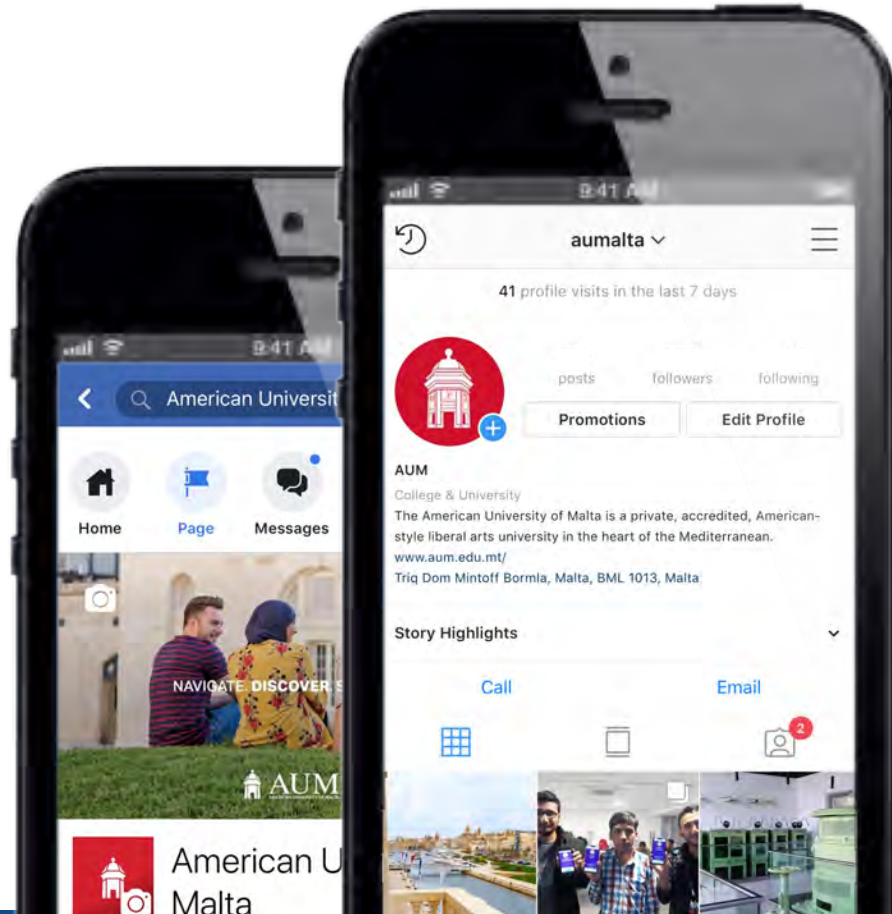
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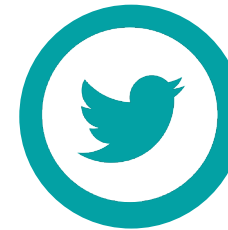
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# FOLLOW US!



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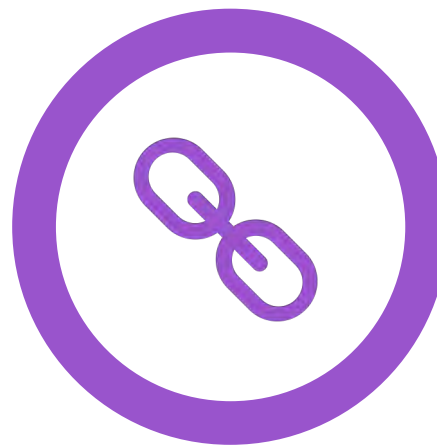
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