



# ***STUDENT ORIENTATION SPRING SEMESTER 2024***

08.01.2024

*Meet at AUM reception  
Time: 10:00 am*











# AMERICAN UNIVERSITY OF MALTA

STUDENT ORIENTATION SPRING 2024



# ORIENTATION AGENDA

TIME	LOCATION	TOPIC	HOST
10:00am	AUM RECEPTION	MEET & GREET	Mr. David O'Shaughnessy Director of Student Affairs
10:15am	GAME LAB	WELCOME TO AUM	Mr. David O' Shaughnessy Director of Student Affairs
10:20am	GAME LAB	What is the OSA & How do we support you at AUM?	Ms. Clara Youssef. Student Affairs Coordinator
10:45am	GAME LAB	Mental Health & Well-being Supporting Services at AUM	Ms. Mary Rose Meli AUM Student Counsellor
11:15am	ROOM 211	Personal Documents Submission; Passport, Original Transcripts etc	The Admissions Team
12:15pm	GAME LAB	IT Department set-up students with AUM email account and logins/ Depending on automation project.	Mr. Dylan Camilleri IT Department
13:00	ROOM 210	What the Registrar does at AUM	Ms. Oumayma AlKhaddari Registrar's Department
13:30pm	ROOM 305	Meet and Greet Light Lunch & Refreshments	The AUM Leadership Team



TIME	LOCATION	TOPIC	HOST
14:30pm	GAME LAB	Student Life - Transition	Student Union
15:00 pm	GAME LAB	Writing Centre	Professor Alya Barghathi Writing Centre
15:30pm	GAME LAB	The AUM Student Handbook & Living in Malta + Campus Tour	Mr David O Shaughnessy - DOSA Ms. Clara Youssef - SAC
16:00pm	GAME LAB	The role of the Finance Department at AUM	Mr. Amandeep Ralhan Finance Department
16:30pm	GAME LAB	Closing Statements / FAQ	OSA



# ***WELCOME TO AUM!***

## **CONTENTS:**

- Meet and Greet – Who are you?
- Role of Student Affairs
- Student Life & Services
- Important Resources





# WHO ARE YOU?



**We want to get to know you better!**

**Tell us your:**

- Name?
- Where are you from?
- What you will be studying at AUM?
- One fun fact about yourself? (could be a hobby, something unique about yourself etc.)



# PURPOSE OF ORIENTATION?



**Get to meet  
one  
another!**



**Prepare you for  
Student Life at  
AUM!**



**Cover most  
important topics &  
answer questions!**



# ROLE OF STUDENT AFFAIRS

The SA department is responsible for:

- Initiating, leading, and managing student advisory and engagement services.
- Provide support on any front – Academic or Personal.
- Enhance your experience at AUM.

AUM Student Handbook can assist in further details:





# ***GETTING CONNECTED TO AUM SYSTEMS***

There are 4 important systems that you will be using regularly at AUM

- EMAIL
- AUM PORTAL
- MOODLE & OIS
- LIBRARY & RESOURCES



**KINDLY USE THE INSTRUCTIONS PROVIDED BY THE LIBRARIAN, IT & THE REGISTRAR TO ACCESS YOUR COMMUNICATION, LEARNING AND LIBRARY SYSTEMS.**



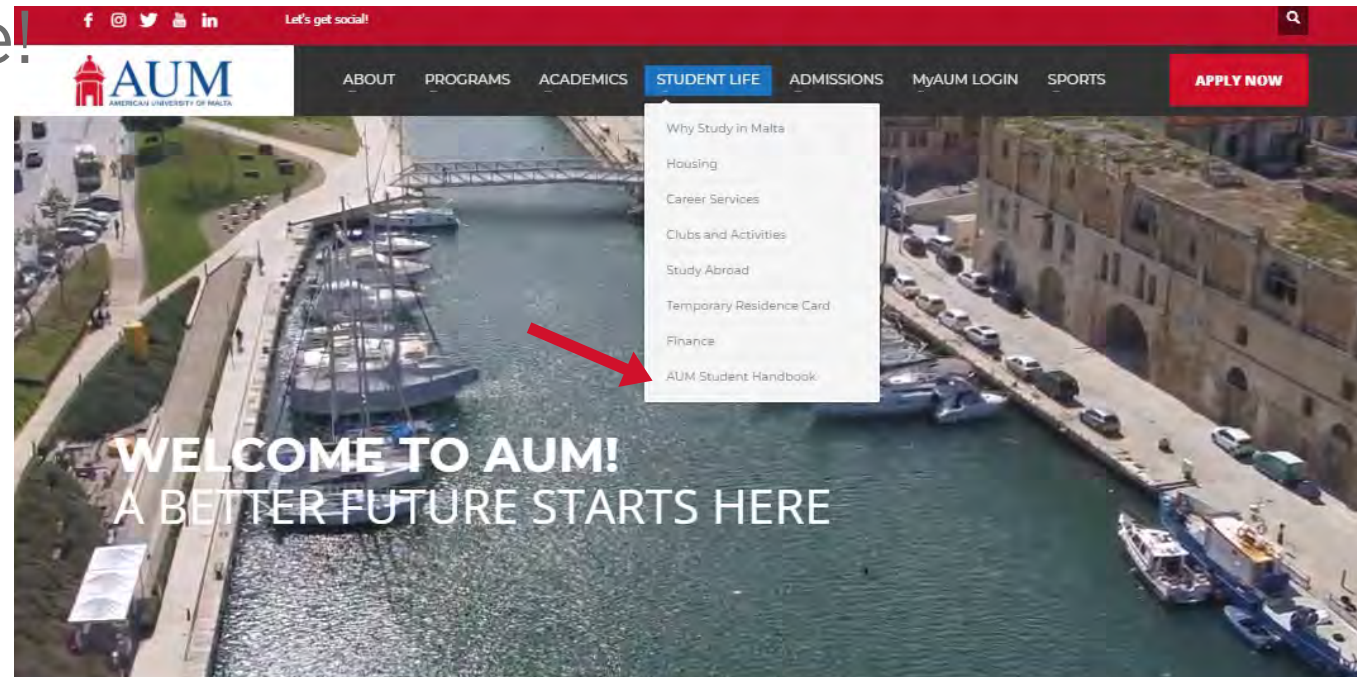
# *WHERE CAN I FIND THE STUDENT HANDBOOK?*

Online at the AUM website!

Includes information on:

- Student Affairs
- Residential Life
- Career Services
- Study Abroad
- Student Support Services
- Policies and Procedures

**GO TO HANDBOOK**





# STUDENT AUM ID'S PHOTOS



**Where: Room 207**

**When: Monday – Friday from 9:00am to 12:00pm & 2:00pm to 3:00pm (by appointment only by sending an email to [jesmar.zammit@aum.edu.mt](mailto:jesmar.zammit@aum.edu.mt) from AUM email account).**

**Who: Jesmar Zammit (Senior Digital Designer + AUM Photographer)**





# *TEMPORARY RESIDENCE PERMITS:*



## **Essential requirement for your study in Malta**

What you need to do?

1. Visit Student Affairs Office to collect document requirement checklist.
2. Scan all required documentation.
3. Apply online.
4. Schedule appointment for biometrics and photo.
5. Collect your ID.

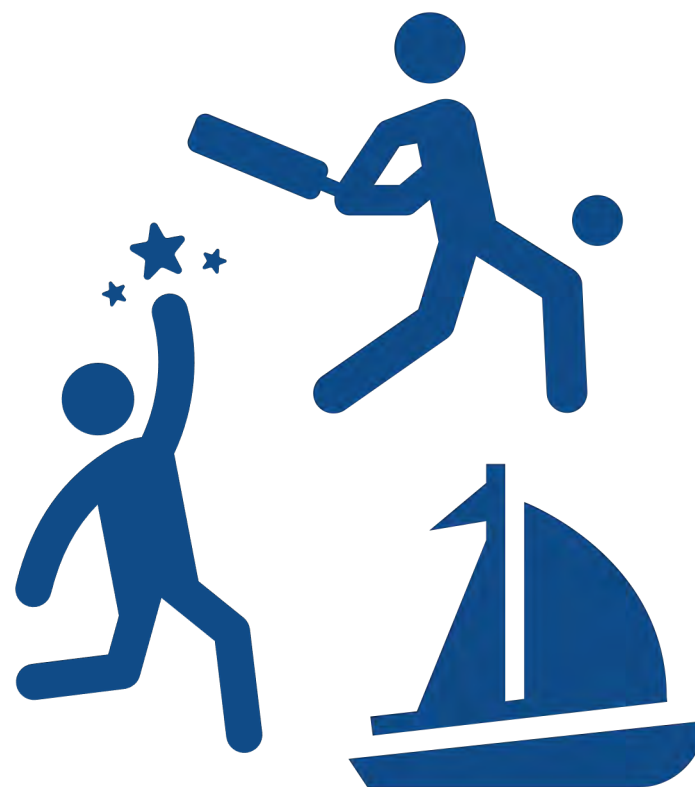


# ***WHAT AUM OFFERS:***

*We have exciting student services at AUM to help you integrate into AUM life/ Maltese culture and to succeed in your studies and career.*

- *Clubs and Activities*
- *Career Services*
- *Inter-cultural workshops*

*Visit the AUM Website for more information.*







# ***STUDENT AFFAIRS: OPEN DOOR POLICY***

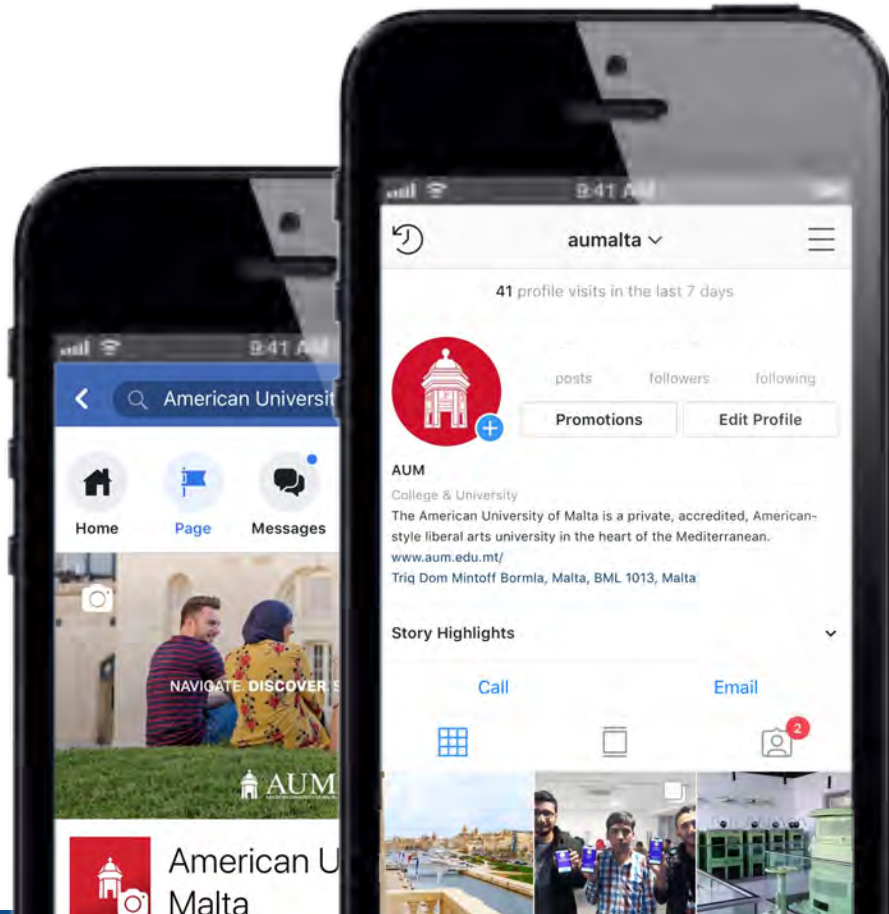
YOU CAN VISIT US AT ANY TIME!

One to one meetings can also be scheduled via email:  
[studentaffairs@aum.edu.mt](mailto:studentaffairs@aum.edu.mt)

# FOLLOW US!



## /aumalta







***Address***

*Triq Dom  
Mintoff  
Bormla, BML  
1013*



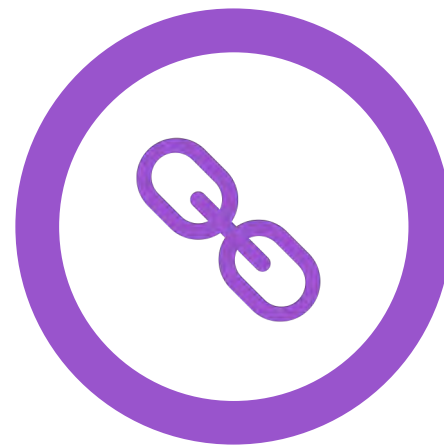
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