



STUDENT ORIENTATION FALL SEMESTER 2021

18.08.2021

*Meet at AUM reception
Time: 10:00 am*





AMERICAN UNIVERSITY OF MALTA

STUDENT AFFAIRS ORIENTATION FALL 2021

ITINERARY



Wednesday – 18th of August

MORNING	
09:00 – 09:15	Student Affairs. Mr. David O’ Shaughnessy. Meet and Greet new students Online via Teams. Virtual Tour of AUM. Breakout Room 1
09:30 - 10:15	Overview with Admissions Team. Kindly make sure to send a copy of your, passport, original academic transcripts to Admissions. Breakout Room 2
10:15 - 10:30	Overview of AUM Student cards with Mr’ Sami Khadari & Mr. Jesmar Zamit. Breakout Room 3
10:30 - 10:45	Overview of English Faculty. Breakout Room 4
11:00 - 11:30	Overview of IT dept. Mr. Hisham Barhoum. Breakout Room 5.
11:30 - 12:15	Overview of Library. Carmen Candel. Breakout Room 6

ITINERARY



Wednesday – 18th of August

AFTERNOON	
12:30-13:00	Meet the Registrar Mr. Akin Moroglu. Breakout Room 8
13:00-14:00	Meet the QA Manager. Break out Room 9
14:00-15:00	Overview Facilities & Health & Safety at AUM. Break out Room 10
15:00-15:30	FAQ's with Student Affairs. Teams Conference Call.

ITINERARY



Thursday – 19th of August

MORNING

10:00-11:30

Online meet and greet with the Provost, Dean's, Faculty and Advisors. Breakout Room 7.

AFTERNOON

14:30-16:30

Student Life at AUM. Student Handbook. The AUM Honour Code. Teams Conference Call.

ITINERARY



Friday- 20th of August

AFTERNOON

14:30-15:30

Living in Malta, Bus Pass Application. Student Affairs Conference Call.

WELCOME TO AUM!

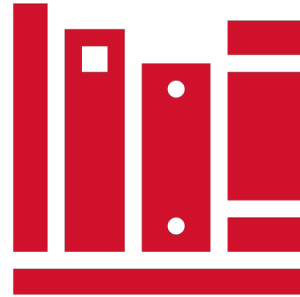
- Student Handbook
- Student Life & Services
- Overview of Maltese Culture



Purpose of Your Orientation



**It is Mandatory for
all Students to
Attend Orientation**



**Prepare you for
Student Life at
AUM**



**Cover most
important topics &
Answer Questions**

STUDENT HANDBOOK

A Student Centric Handbook designed by Student Affairs & Students to support them throughout their Learning Journey at the American University of Malta.

A free copy of the Handbook is presented to all Students at Orientation Week.

A digital copy of the Handbook can be downloaded from the AUM website here;
<https://aum.edu.mt/wp-content/uploads/2020/06/AUM-Student-Handbook.pdf>



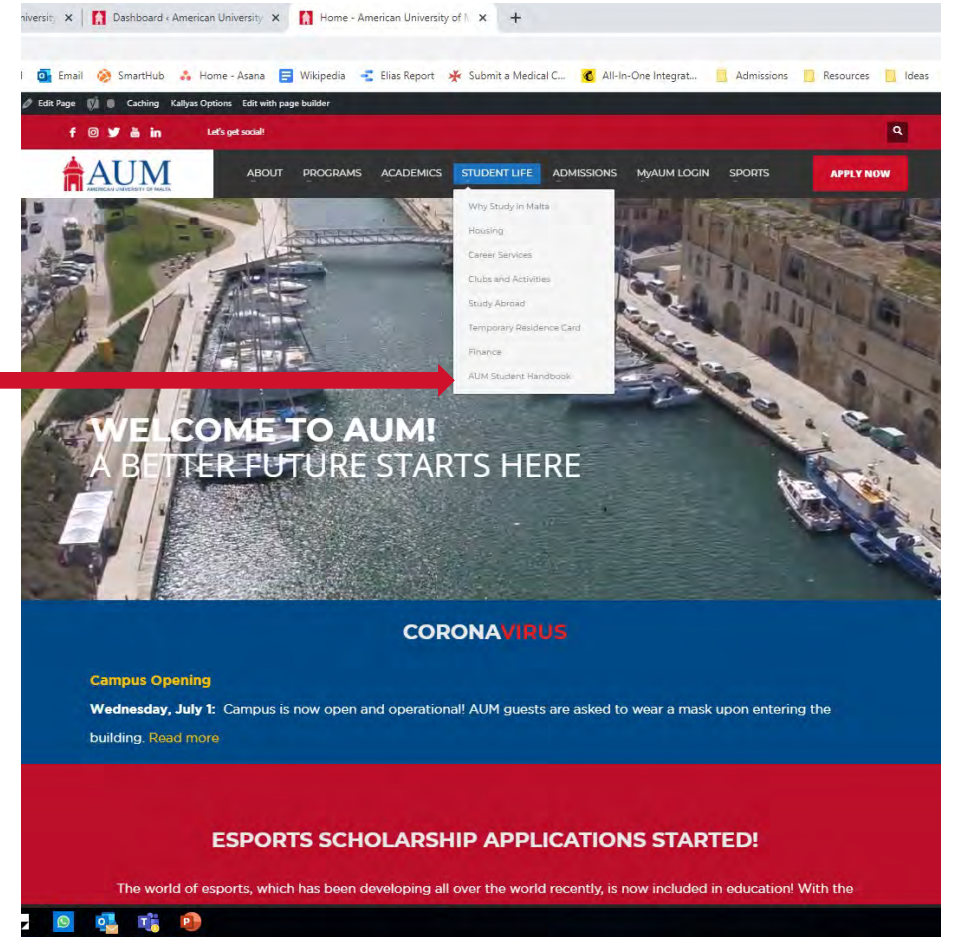
WHERE CAN I FIND THE STUDENT HANDBOOK?

Online at the AUM website!

Includes information on:

- Student Affairs
- Residential Life
- Career Services
- Study Abroad
- Student Support Services
- Policies and Procedures

GO TO HANDBOOK



GETTING CONNECTED TO AUM SYSTEMS

There are 4 important systems that you will be using regularly at AUM

- EMAIL
- AUM PORTAL
- MOODLE & OIS & TEAMS
- LIBRARY & RESOURCES



KINDLY USE THE INSTRUCTIONS PROVIDED BY THE LIBRARIAN, IT & THE REGISTRAR TO ACCESS YOUR COMMUNICATION, LEARNING AND LIBRARY SYSTEMS.

PRINTING YOUR DOCUMENTS AT AUM



A Printing Pin number will be sent to your AUM Email address.

Please keep this pin safe. Let's review the handout provided on how to print.

You can use your Student ID Card to log into the printer.

The printer is located in the Library on level 1.



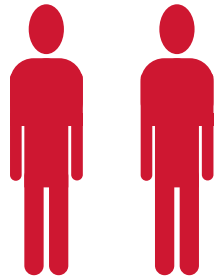
HOUSING

AUM offer all its students access to high quality and affordable Housing within walking distance of AUM.

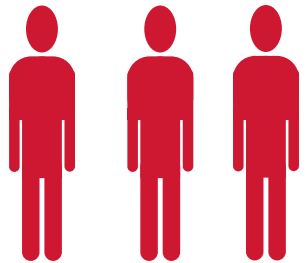
For Further information kindly email, the Student Affairs Department on;
studentaffairs@aum.edu.mt



PRICES



Double Bedroom
€ 1,700.00 per person per Semester.
4.5 months.



Triple Bedroom
€ 1,250.00 per person per Semester.
4.5 months.

DURATION

Housing is available all year round or per Academic Year (2 X Semesters).

LOCATION

AUM Apartments are located in Bormla which is 5 minutes from AUM.

DEPOSIT

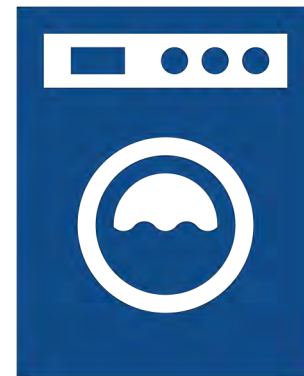
A €500.00 Euro Refundable Housing deposit upon signing the rental contract.

AMENITIES

We strive to provide high quality, safe and comfortable accommodation at an affordable price.

All students will live with other AUM students in the apartment and will share a kitchen, bathroom, and common area.

Accommodation includes Internet access plus one free 10 euro electricity card each month, and a free cleaning service.



HOUSING NOTES

If third country national students (TCN) chose AUM Accommodation as part of their VISA application then they are required to live in AUM accommodation for 12 months. After that students are welcome to move off campus but must inform Identity Malta of their change in address.

Students are responsible for the cleaning of their own rooms but AUM provide a professional cleaning service monthly at no charge to students for common areas.

Co-Habitation (male/female) rooms are not available but if you have a specific requirement you are kindly asked to contact the student affairs department for further advice.

Flat mate/Roommate requests are possible, but you must notify the student affairs department immediately as we can not guarantee that you will be able to live with a requested roommate, as accommodation is on a first come, first served basis.

HOUSING RULES



Residents are:

Not to commit or allow visiting guests to commit any form of harassment on the grounds of race, color, religion, sex, sexual orientation, age or disability which may interfere with the peace and comfort of, or cause offence to other guests, visitors, staff or neighbors.

Not to play or allow to be played any music or other devices so loudly that it causes a nuisance or annoyance to other guests or can be heard outside the building. Maltese law does not allow loud music in a residential area after 11pm.

Not to keep, or allow to be kept, or to consume any illegal drugs in the building. Smoking is not permitted within the apartments.

To maintain the premises in a clean and tidy state and to pay all costs incurred by the residence in making good any damage to the premises or to the residence fixtures, fittings and furnishings or to the common parts caused by the student or any invited visitor to the premises, fair wear and tear excepted.

HOUSING RULES CONTD.



Residents are:

To report to the residence promptly any disrepair or defect for which the residence is responsible in the structure or exterior of the premises or in any installation therein or in the common parts.

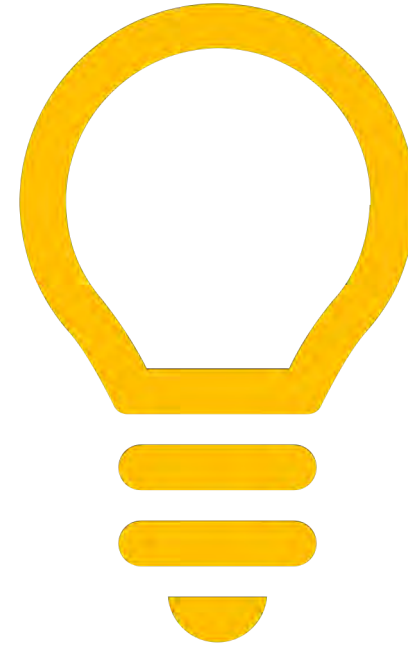
To comply with the house rules as listed in this contract as well as other rules that could be introduced from time to time. These rules exist in order to allow good management of the residence.

Misplaced or lost keys, will be charged at 50.00 Euro per key and a further 100.00 Euro to change a lock should a tenant lose a key.

To remove all personal possessions, to leave the premises and residence's fixtures and fittings in good condition and return the keys the day the contract expires. The residence accepts no responsibility for anything left on the premises by the resident at the end of the contract and may charge for the cost of disposal of any items left behind.

Kindly see the AUM Harassment, Bullying & Anti-Discrimination Policy here; <https://aum.edu.mt/wp-content/uploads/2020/06/Harassment-Bullying-and-Discrimination-Policy.pdf>

ENERGY POLICY



Pay as you go Electrical meters are installed at every AUM apartment.

Residents can purchase electrical cards from the Finance Department as and when needed.

CLEANING POLICY



All residents share a collective responsibility for keeping their apartments clean, tidy and well maintained.

Cleaners will come monthly to clean communal areas of the flats and common area of the building.

WHAT DOES STUDENT AFFAIRS DO?

The SA department are responsible for initiating leading and managing student advisory and engagement services throughout the Students learning journey at AUM.

Kindly refer to the AUM Student Handbook for further details

The Student Affairs Department have an open door policy and are available to all students from 08:30am to 5:30 pm Monday to Friday and out of hours by appointment.



WHAT IS AVAILABLE

We have exciting student services at AUM to help you integrate into AUM life/ Maltese culture and to succeed in your studies and career.

- Clubs and Activities
- Study Abroad
- Career Services
- Inter-cultural workshops
- Residential Life
- Free Maltese Student TRP advice from A-Z

Visit the AUM Website for more information.



CONNECT WITH THE AUM COMMUNITY!

<https://aum.edu.mt/>

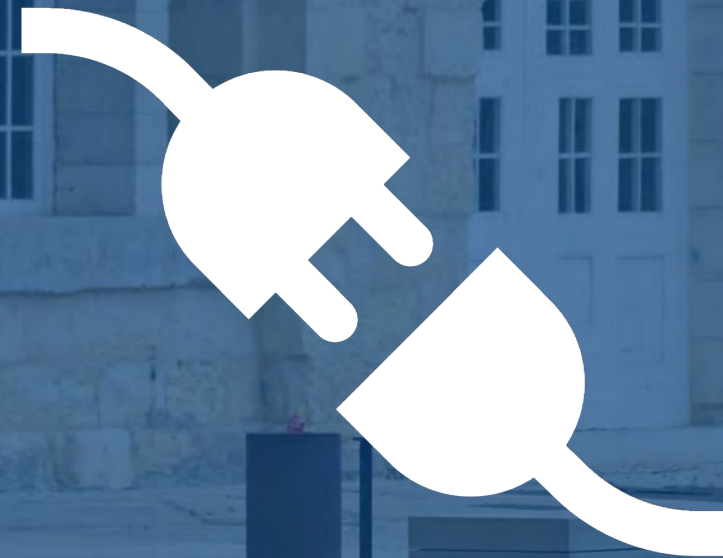
<https://www.linkedin.com/company/aumalta/>

<https://www.youtube.com/aumalta>

<https://twitter.com/aumalta>

<https://www.instagram.com/aumalta/>

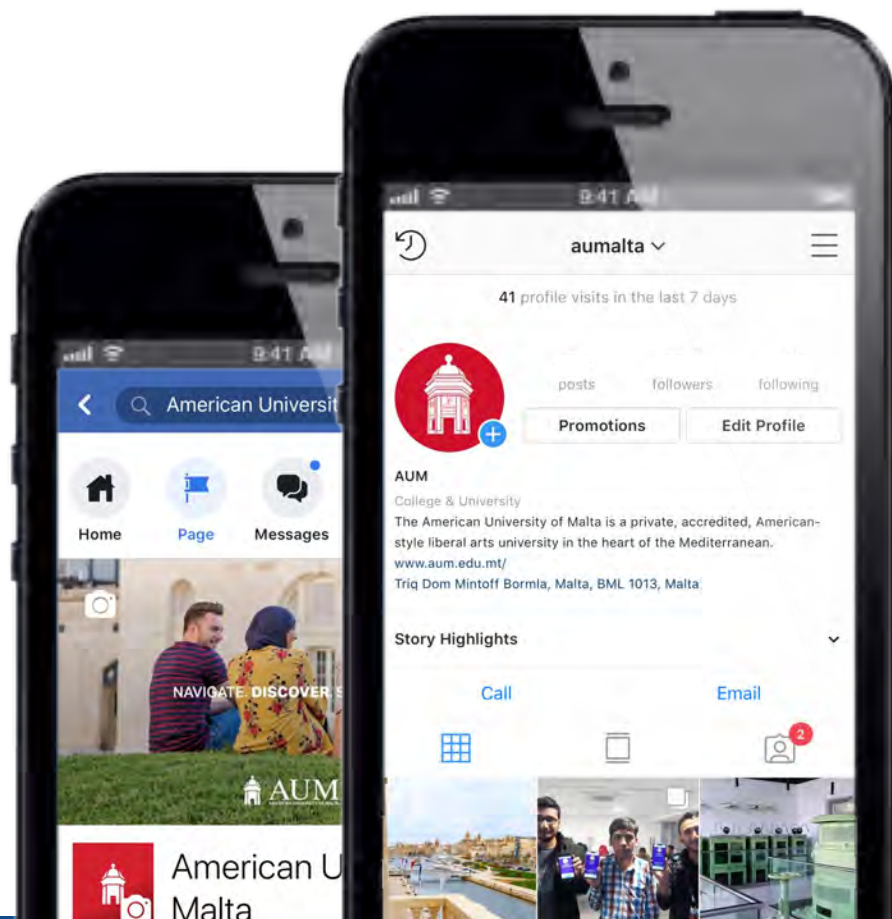
<https://www.facebook.com/AUMALTA/>



FOLLOW US!



/aumalta





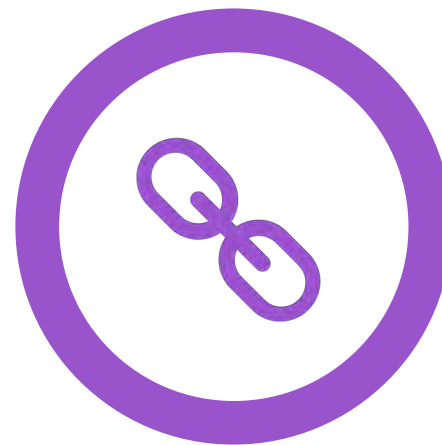
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