



Policy Title	<b>Admission Policy</b>
Policy ID	2021.05-v2-DOFA
Effective Date	AY 2020-2021
Last updated	May 2021
Responsible Office	Admissions /Finance
Responsible Executive(s)	Admissions /Finance

**Undergraduate Admissions:**

Applicants for the AUM undergraduate programs need to submit the following:

Official AUM application: to be submitted online;

- Scanned copies of Secondary School qualifications certificates and transcripts in the original language, as well as certified English translations, if necessary. If admitted to AUM, all original documents must be presented to the Admissions Office in order to be permitted to officially enroll. Details of acceptable Secondary School qualifications are provided below.
- Proof of English Proficiency
  - The English language proficiency requirement may be waived if you are a native speaker of English and you have completed your secondary education in a country where English is the official language and English was the language of instruction where you graduated.

AUM reserves the right to request English test results from any applicant.

Examining Boards recognized by AUM and minimum scores required:

IELTS	TOEFL	PTE	iTEP Academic Plus	iTEP – EAP Institutional
6.0	65	48	3.7	4.5

Note that all score reports will only be valid if issued within 2 years from the date of matriculation at AUM



All applicants to any undergraduate program of study (MQF 6) at the American University of Malta must satisfy one of the following entry requirements:

1. For candidates following the Maltese education system:

A Matriculation (MATSEC) certificate, with two subjects at an Advanced level, three other subjects at Intermediate level and Systems of Knowledge, and a pass at Grade 5 or better in the Secondary Education Certificate (SEC) examinations in English Language. If you are not in possession of a SEC certificate in English, you might be asked to carry out an Institutional iTEP test.

OR

Three subjects at Advanced Level (MQF 4), and a pass at Grade 5 or better in the Secondary Education Certificate (SEC) examinations in the English Language. If you are not in possession of a SEC certificate in English, you might be asked to carry out an Institutional iTEP test.

*Conditional admission is offered to all applicants who are still waiting for their MATSEC*

*results. These results must be submitted by the student to the Admissions Office within 1 week of receipt.*

2- Candidates following the US system must submit scanned copies of the transcripts for the last two years of High School. Students must be in possession of an average GPA of 2.0 for admission.

3- Candidates following the British system (GCSE/IGCSE - General Certificate of Secondary Education/International GCSE) must be in possession of one of the following:

A-O Levels - Five subject exams with grades of D or above on each, *or*

B- A/S or A Levels – Three subject exams with a minimum of grade D on each.

4- An International Baccalaureate Diploma obtained at 24 points or higher.

5- Any other qualifications that in your home country give you access to a college/university education will be assessed independently by AUM for comparability, e.g. European Baccalaureate, Advanced Placement, etc.

To be eligible to apply for any of AUM's undergraduate programs, you need to have completed your secondary school education within 5 years from the start of the semester for which you are applying at AUM.

**Additional Requirements:** Please note that specific degree programs may have additional requirements to those indicated above.

**Conditional admission** is offered to all applicants who meet all requirements except English proficiency. Conditional admits must enroll as full-time students in the AUM English for Academic Purposes program.



**Transfer Credit:** Undergraduate students applying for transfer to AUM must have a minimum average GPA of 2.0.

Only courses with a “C” or better will be considered for transfer into AUM. Such credits should have been earned not more than five years prior to the transfer. Transfer credits will be noted on the transcript with a grade of “TR.”

Undergraduate transfer credit may be awarded up to limits established in the AUM catalogue. Furthermore, students must meet the general education, major and upper level course requirements in order to graduate.

Grades earned in transferred courses do not count in the student’s cumulative GPA (CGPA), though transferred credits count toward the cumulative earned hours and may apply towards meeting graduation requirements.

**Graduate Admissions:**

Applicants for the AUM graduate programs need to submit the following:

Official AUM application: to be submitted online;

- Scanned copies of qualifications and transcripts in the original language, as well as certified English translations, if necessary. If admitted to AUM, all original documents must be presented to the Admissions Office in order to be permitted to officially enroll.
- Proof of English Proficiency
  - The English language proficiency requirement may be waived if you are a native speaker of English and you have completed your secondary education in an English medium institution in a country where English is the official language.

AUM reserves the right to request English test results from any applicant.

Examining Boards recognised by AUM and minimum scores required:

IELTS	TOEFL	PTE	iTEP Academic Plus	iTEP – EAP Institutional
6.5	79	55	4	4.9

Note that all score reports will only be valid if issued within 2 years from the date of matriculation at AUM.

All applicants to any graduate program of study (MQF 7) at the American University of Malta must satisfy the following entry requirements:

- A baccalaureate degree (comparable to EQF level 6) with a minimum of 180 ECTS or equivalent.
- An average GPA of 2.2



Any other qualifications that in your home country would be equivalent to a full degree program will be assessed independently by AUM for comparability.

Conditional admission is offered to all applicants who are still waiting for their degree results. These results must be submitted by the student to the Admissions Office within 1 week of receipt.

**Additional Requirements:** Please note that specific degree program may have additional requirements to those indicated above.

**Conditional admission** is offered to all applicants who meet all requirements except English proficiency. Conditional admits must enrol as full-time students in the AUM English for Academic Purposes (EAP) program. Should the student achieve the necessary test results to join one of AUM's graduate programmes after one 8 week EAP session, and should AUM not be offering any late start graduate programmes, then the student would be given the option to either stay in EAP or join one of the late start undergraduate programmes.

**Transfer Credit:** Graduate students applying for transfer to AUM must have a minimum average GPA of 2.2.

Only courses with a "B" or better will be transferred into AUM. Such credits should have been earned not more than five years prior to the transfer. Transfer credits will be noted on the transcript with a grade of "TR."

A maximum of nine (9) graduate credits from a graduate school at an accredited university may be transferred to the MBA program at AUM. Transfer credit will not normally be accepted for research or thesis/dissertation work.

Grades earned in transferred courses do not count in the student's cumulative GPA (CGPA), though transferred credits count toward the cumulative earned hours and may apply towards meeting graduation requirements.